

**WORK PLAN: STUDIES  
(Report by the Head of Administration)**

**1. INTRODUCTION**

1.1 The purpose of this report is to allow Members of the Panel to review their programme of studies.

**2. STUDIES**

2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.

2.2 Studies are allocated according to the current Executive responsibilities. These were advised in agreement with the Panel Chairmen with effect from September 2008.

**Service Delivery:**

Customer Services &  
Information Technology  
Leisure  
Housing & Public Health  
Operational & Countryside Services

**Service Support:**

Finance & Environment  
Resources & Policy  
Planning Strategy /Transportation  
Special Advisor to the Cabinet

2.3 Ongoing studies have been allocated between the Panels accordingly –

<b>STUDY</b>	<b>PANEL</b>	<b>STATUS</b>
Cleaning Regimes in Town Centres	Service Delivery	Study concluded. Cabinet has endorsed in principle, the Panel's recommendations.
Process and Procedures involved with the adoption of roads and sewers.	Service Delivery	Investigations ongoing. Information being sought from the County Council and Anglian Water. Further meeting to be arranged.
The Processes involved in Applying for Community Grant Aid and the Effectiveness of Grant Schemes.	Service Delivery	Panel has considered the Working Group's final report. Due to appear before the Cabinet at a future meeting.
Disability Access	Service Delivery	Completion of study anticipated by the end of 2008 /early 2009.
Section 106	Service Support	Update to be provided to December meeting.
Social Consequences of Alcohol Abuse	Service Support	Further meeting held on 24 <sup>th</sup> November 2008. Final report to be prepared for January meeting.

Maximising Council Income	Service Support	First meeting to be held on 1 <sup>st</sup> December following the completion to two internal audits on Income Generation and Discretionary Service Charges. Update to be provided at December meeting.
Impact of New A14 in terms of air quality and noise pollution.	Service Delivery	Preliminary advice received from the District Council's Environmental and Community Health Services Division. Matter to be discussed at Panel's December meeting.

- 2.4 The Service Support Panel have also identified the following as possible future studies:-

Review of the incentives of the Council's Travel Plan.	Service Support
The Council's Future Borrowing Arrangements.	Service Support

### 3. RECOMMENDATION

- 3.1 The Panel is requested to note the progress of the studies selected.

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#### **BACKGROUND DOCUMENTS**

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.